



## Job Description

### Chemical Health Specialist

**Title:** Chemical Health Specialist

**Reports to:** Chemical Health Program Supervisor

**Exempt Status:** Non Exempt

**Position Overview:** Provide chemical use screenings, early intervention, and related support services to students and their families in collaboration with middle schools in ISD 622 (North St. Paul-Maplewood-Oakdale) and ISD 834 (Stillwater)

#### Principal Responsibilities:

- Provide individual support to students with current or past substance use, and students impacted by a loved one's substance use
- Engage parents/caregivers to support youth and make appropriate referrals to outside resources such as mental health therapy and other chemical health support
- Provide various support groups based on student need (e.g. awareness, concerned persons, skill-building, etc.)
- Participate in student support team meetings at assigned schools and provide effective consultation with school partners
- Demonstrate leadership in collaborating with a wide range of youth serving organizations, school districts, and local community organizations
- Assist students and their families with transitions into, or back from, chemical health treatment
- Provide education and training to school staff, students, parents, and community
- Engage schools in prevention efforts such as health messaging, newsletters, student clubs promoting health and wellness, and other initiatives
- Regular travel to multiple school locations
- Participate in regular supervision meetings
- Participate in gathering and reporting of various outcome data
- Maintain records and enter timely, accurate data
- Other duties as assigned

#### Direct Reports:

- None

#### Requirements & Qualifications

- B.A. or B.S. minimum in Psychology, Social Work, or health services related field; Master's degree preferred
- LADC licensure preferred. Mental health professional licensure required if do not possess LADC
- Previous experience working in multiple school settings
- At least 2 years of experience working with at-risk youth and/or families
- Cultural competency and experience

- Flexible in providing services in multiple sites with varying needs and structures
- Strong organizational skills and the ability to prioritize/manage multiple tasks
- Knowledge of local substance use resources
- Valid driver's license, insurance and daily access to an automobile